



UNIT STANDARD TITLE	Move, pack and Maintain stock in a Distribution Centre /Warehouse	
UNIT STANDARD ID	117898	
NQF LEVEL	2	
CREDITS	12	
DURATION	3 Days	
LEARNER RATIO	10 learners per group	
ENTRY LEVEL	It is assumed that the learner has competent in: <ul style="list-style-type: none"> • Communication at ABET NQF level 4, or equivalent • Mathematical Literacy at ABET NQF Level 4, or equivalent 	
PURPOSE OF UNIT STANDARD	This unit standard is for people who are responsible for moving, packing and maintaining stock in a DC/Warehouse and maintaining safety and housekeeping standards	
COURSE OUTCOMES	<ul style="list-style-type: none"> • Identify appropriate areas for packing stock. • Move stock to and pack stock in identified location. • Prevent shrinkage and losses while moving, packing and maintaining stock. • Maintain stock in the DC. 	
EMBEDDED KNOWLEDGE	<ul style="list-style-type: none"> • Common terms and concepts used when moving, packing, labelling and maintaining stock in the DC. • The layout of the DC and the requirements that impact on the layout. • Stock characteristics and how they impact on the moving, packing and maintaining of the stock • Techniques and safety procedures for lifting, stacking and transporting stock • Health and Safety Procedures relevant to packing stock • The terms shrinkage & losses • The effect of shrinkage and losses on profits and employees • Causes and preventative methods for shrinkage and losses as applicable to the process of moving, packing and maintaining stocks • The supply chain and the roles of the various players in the supply chain • The difference between and relationship between pick and reserve areas. • How stock rotation impacts on moving, packing and maintaining stocks. • Stock flow through the organisation. • Identifying misdirected/unmarked stocks and how to deal with them. • Organisational requirements in respect of replenishing pick areas • Organisational requirements in respect of clearing holding areas • Organisational requirements in respect of moving/storing empty pallets. 	
COSTING PER COURSE	<ul style="list-style-type: none"> • Contact your Ikaheng representative for a proposal. 	
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