

UNIT STANDARD TITLE	Pick Stock in a Distribution Centre/Warehouse
UNIT STANDARD ID	117899
NQF LEVEL	2
CREDITS	12
DURATION	3 Days
LEARNER RATIO	Max 10 learners
ENTRY LEVEL	<p>It is assumed that the learner is competent in:</p> <ul style="list-style-type: none"> • Communication at ABET NQF level 4, or equivalent • Mathematical Literacy at ABET NQF Level 4, or equivalent • The use of applicable machinery/equipment for picking of stock in the organization
PURPOSE OF UNIT STANDARD	<p>The unit standard is intended for people who pick stock for dispatch to stores/customers in a Distribution Centre or Warehouse</p> <p>These persons are able to identify stock listed on a picking advice, pick the correct quantity, pack and move the stock ready for dispatch to customers/stores in a manner that prevent losses and enhance the efficiency of the supply chain.</p>
COURSE OUTCOMES	<ul style="list-style-type: none"> • Interpret instruction to pick stock • Pick stock • Stock is moved to load point • Prevent shrinkages and losses while picking stock
EMBEDDED KNOWLEDGE	<ul style="list-style-type: none"> • The organizational method for notifying items to pick and the understanding of these notifications. • The effect of incorrect picking on the business • The different organizational packing containers and their uses. • The different stock in the DC/Warehouse, their characteristics and the best methods of packing them. • Different methods/machinery/equipment for picking in the organization • How to identify the different problems that could be encountered when picking stock and to whom they must be reported. • Organizational requirements in respect of tagging/identifying stock/containers with their destination. • Load points and how to choose the correct load point. • How to minimize damages when picking, packing and moving stock. • The impact of damages on the organization. • The terms shrinkage & losses • The effect of shrinkage and losses on profits and employees • Causes and preventative methods for shrinkage and losses as applicable to the process of picking stocks • Common terms and concepts used when picking stock in the DC.
COSTING PER COURSE	<ul style="list-style-type: none"> • Speak to your Sales Representative